

MEMO TO: RICHARD SCHULTZ
FROM: RYAN SCOTT
RE: CITY COMPTROLLER POSITION

PLEASE USE THIS MEMORANDUM AS MY DEFINITE APPLICATION FOR THE AFOREMENTIONED POSITION. I HAVE THE PREREQUISITE, EXPERIENCE AND PERSPECTIVE TO CONVEY THE DUTIES IN THE FOREMOST INTERESTS OF THE CITY.

SINCE YOU ARE IN POSSESSION OF MY RESUME, I PRESUME THAT WILL SUFFICE. IF NEEDED, I WOULD BE MORE THAN HAPPY TO SUBMIT ANOTHER.

~~715-842~~
~~2703~~

RYAN PATRICH SCOTT
P.O. BOX 94
MONROE, WI 53566
608-328-2524

**GEOGRAPHICAL
REQUIREMENTS**

No geographical preference - willing to travel and/or relocate if necessary.

**POSITION
OBJECTIVE**

To pursue a challenging and rewarding position where extensive experience, education, and demonstrated personal abilities will have valuable application.

**GENERAL
SUMMARY**

Accounting - Financial Reporting - Auditing (internal & external) - Taxes/Tax Returns (Federal, State & Local - Individual, Corporate, Partnership, Farm, Fiduciary, Payroll, Sales, Property; personal & real, foreign, Misc.) - Insurance Management - Property Accounting - Fund Accounting - Multiple General Ledgers - Mergers & Acquisitions - Consolidated - Liaison to Board of Directors & Finance Committees - Technical Assistance - Development Team - Computer & Data Processing - Financial Planning - Staff Supervision - Annual Reports - Policy & Procedure Management (GAAP) - Program Management

**BUSINESS
EXPERIENCE**

Wisconsin Winnebago Business Committee (WWBC)
Black River Falls, Wisc.

Finance/Administration Department

Finance Director/Legislative Officer

Administration of all Accounting/Finance Departments including Federal, State & Tribal Enterprise Funds. Legislative Officer to Finance Committees & Board. Management of Tribal Gaming Finance operations.

Holmes Tire & Automotive, Inc., Madison, Wisc.

Accounting/Administrative Department

Chief Financial Officer/Comptroller

Management & Administration of all accounting for the tire business as well as the Holmes Foundation and the Subsidiary Farming Operations.

Grobe & Associates, C.P.A.'S, Madison, Wisc.

Corporate & Tax Division

Staff Accountant

Client write-up, audit review and preparation of corporate financial statements and preparation of income tax returns.

Taylor Colleges, Inc. of California, Van Nuys, California
Executive Management Office
Chief Financial Officer/Comptroller
Management of all Fiscal operations of four private
post-secondary colleges. Administration of all General Ledgers,
Federal, State & Local student funding programs. Staff
management & supervision of Credit & Collections Department.

California Accountancy Corporation
Los Angeles, California
Small Business Division
Staff Accountant
Supervision and maintenance of Small Business Division;
Financial Planning, Income Tax Preparation, Auditing &
Consulting.

Cosmerica/ Beauty Sciences, Inc.
Marina Del Rey, California
Finance Department
Director of Corporate Finance
Internal Auditing, Fund Accounting for R & D Division,
Financial Statement preparation, acquisition of external funding
for R & D Division, Management & Supervision of Accounting
Department Staff.

Internal Revenue Service (IRS), Fresno, California
Compliance Division
Revenue Agent
Reconciliation of Income Tax Returns (Personal, Corporate,
Partnership & Farming), supervision of Discrepancy Audits and
Collection of Special Units Department.

EDUCATION

California State University (CSU), Fullerton, California
Bachelor of Science in Accounting
Minor: Finance
GPA: 3.5

Chapman College, Orange, California
Associate Science in Accounting
Minor: Business Administration
GPA: 3.7

**PROF.
LIC/CERT/REG'S.**

State of California
Accounting/Tax Preparer Registration #P005848
National Society of Public Accountants
Certification #1369436
National Society of Tax Preparers
Certification #9878674
California Society of Public Accountants
Certification #CA348968
Notary Public: California - Illinois - Wisconsin

Member: National Society of Notaries Public

PERSONAL

Marital Status: Single (Divorced)
Height: 5'7" - Weight: 165#
D.O.B: 04/21/53
Languages: Spanish & Manual Communication (Sign Language)

REFERENCES

Available upon request